

SILABUS PROGRAM PENDIDIKAN PIALANG ASURANSI DAN REASURANSI INDONESIA
Syllabus for Education Program for Indonesian Insurance and Reinsurance Brokers
Tingkat / Level: AAPAI (Adjunct Level)



Diselenggarakan oleh (Arranged by) : BP3 - APARI (Education & Professional Development Board of APARI)

(1 kali pertemuan @ 3 Jam) / (each attendance @ 3hours)

No	Materi Pendidikan (Education Material)	Waktu (Timing)		Metode Pembelajaran (Teaching Method)	Tujuan/Sasaran Pembelajaran (Key Learning Objective)	Teaching & Learning Resources	Teaching Staff	Quality Assurance	Assesment
		Pertemuan (Attendance)	Jam (Hours)						
1 Pengertian Dasar Tentang Risiko (Basic Understanding of Risk) - 1.01									
1.1	Definisi Risiko, Perils dan Hazard (Definition of Risk, Perils and Hazards)	2	6	Class Room	Peserta memahami konsep dasar dari risiko, manajemen risiko, klasifikasi dan karakter dari insurable risk <i>(Participants understand the basic concepts of risk, risk management, classification and character of risk insurable)</i>	Tutorial, Studi kasus, Diktat tutorial & buku-buku <i>(Tutoring, study case, tutor material & book reference)</i>	Tutor	Survey, penilaian dari peserta <i>(Survey, assessment from participants)</i>	Essay
1.2	Komponen Risiko (Components of Risk)								
1.3	Tahap dan Teknik Dasar proses Manajemen Risiko (Basic Phases and Technique of Risk Management Process)								
1.4	Cara-cara mengklasifikasi risiko (How to Classify Risks)								
1.5	Karakter Insurable Risk (Characteristics of Insurable Risks)								
2 Pengertian Dasar Tentang Asuransi (Basic Understanding of Insurance) - 1.02									
2.1	Pengertian Asuransi dari aspek ekonomi (Understanding of Insurance from economic aspect)	2	6	Class Room	Peserta di perkenalkan kepada pengertian dasar asuransi di lihat dari aspek ekonomi disertai pemahaman akan fungsi, manfaat, prinsip & praktek asuransi dan pelaku pasar industri perasuransian. <i>(Participants are introduced the basic understanding of insurance in view of the economic along with an understanding of the functions, benefits, principles & practices of insurance and market participants in the insurance industry)</i>	Tutorial, Studi kasus, Diktat tutorial & buku-buku <i>(Tutoring, study case, tutor material & book reference)</i>	Tutor	Survey, penilaian dari peserta <i>(Survey, assessment from participants)</i>	Essay
2.2	Fungsi dan manfaat asuransi (Function and Benefits of Insurance)								
2.3	Prinsip & Praktek Asuransi (Principles and Practices/application of Insurance)								
2.4	Pasar Asuransi & Reasuransi (Insurance and Reinsurance market including Lloyd's and International market)								
3 Pengenalan Reasuransi (Introduction to Reinsurance) - 1.03									
3.1	Pengertian & Fungsi Reasuransi (Understanding & Functions of Reinsurance)	2	6	Class Room	Peserta di perkenalkan mengenai pengertian, fungsi dan jenis reasuransi serta aplikasinya secara garis besar. <i>(Participants are introduced the understanding, function and type of Reinsurance and its application in outline)</i>	Tutorial, Studi kasus, Diktat tutorial & buku-buku <i>(Tutoring, study case, tutor material & book reference)</i>	Tutor	Survey, penilaian dari peserta <i>(Survey, assessment from participants)</i>	Essay
3.2	Jenis-jenis Reasuransi (Types of Reinsurance)								
4 Akseptasi Risiko dan Penanganan Klaim (Acceptance of Risks and Claims Handling) - 1.04									
4.1	Pengertian dan Proses Underwriting (Understanding & Process of Underwriting)	2	6	Class Room	Peserta diberikan pemahaman mengenai proses akseptasi, proses penyebaran risiko dan penanganan klaim. <i>(Participants are given an understanding of the acceptance, Risks Sharing Process and claim handling)</i>	Tutorial, Studi kasus, Diktat tutorial & buku-buku <i>(Tutoring, study case, tutor material & book reference)</i>	Tutor	Survey, penilaian dari peserta <i>(Survey, assessment from participants)</i>	Essay
4.2	Unsur Premi (Premium element)								
4.3	Penyebaran Risiko melalui mekanisme Koasuransi (Concept of Risk Sharing through Co-Insurance Mechanism)								
4.4	Proses Penanganan Klaim Asuransi/ Reasuransi (Claim Handling Process of Insurance / Reinsurance)								
5 Hukum Perjanjian Asuransi & Hukum Keperantaraan (Insurance Contract Law & Laws of Intermediary) - 1.05									
5.1	Hukum Perjanjian Asuransi (Insurance Contract law)	1	3	Class Room	Pengenalan peserta terhadap hukum perjanjian asuransi, hukum keperantaraan & keterkaitannya dgn hak & kewajiban masing-masing pihak. <i>(Introduction of participants to Insurance contract law, intermediary law and relation with rights & obligations of each party)</i>	Tutorial, Studi kasus, Diktat tutorial & buku-buku <i>(Tutoring, study case, tutor material & book reference)</i>	Tutor	Survey, penilaian dari peserta <i>(Survey, assessment from participants)</i>	Essay
5.2	Hukum Keperantaraan (law of Intermediary)								
6 Fungsi dan Peranan Pialang Asuransi & Pialang Reasuransi (Role and Function of Insurance Broker & Reinsurer) - 1.06									
6.1	Dasar-dasar Pokok Peraturan (Basic Regulation)	2	6	Class Room	Pengenalan peserta terhadap fungsi dan peranan pialang asuransi (termasuk Kode Etik Profesi APARI). <i>(Introduction to participants in respect of function and role of insurance brokers, including code of conduct of APARI)</i>	Tutorial, Studi kasus, Diktat tutorial & buku-buku <i>(Tutoring, study case, tutor material & book reference)</i>	Tutor	Survey, penilaian dari peserta <i>(Survey, assessment from participants)</i>	Essay
6.2	Peranan Pialang Asuransi/ Reasuransi Kepada Tertanggung (Role of the Insurance / Reinsurance Brokers to the Insured)								
6.3	Program & Penempatan Risiko (Program of Risks Placement)								
6.4	Pemilihan Asuransi (Penilaian) (Selecting an Insurer (Rating))								
7 Pengawasan dan Pembinaan Pemerintah Pada Usaha Perasuransian (Government Supervision and Guidance on Insurance Business) - 1.07									
7.1	Dasar-dasar Pokok Peraturan (Basic Regulation)	2	6	Class Room	Peserta diberikan pemahaman mengenai peranan pemerintah dalam pengawasan dan pembinaan terhadap industri asuransi beserta peraturan yang melingkupinya. <i>(Participants are given an understanding of the role of government in supervision and guidance to the insurance industry along with the relating regulation)</i>	Tutorial, Studi kasus, Diktat tutorial & buku-buku <i>(Tutoring, study case, tutor material & book reference)</i>	Tutor	Survey, penilaian dari peserta <i>(Survey, assessment from participants)</i>	Essay
7.2	Ketentuan-ketentuan umum (General Regulations)								
7.3	Bidang usaha perasuransian dan ruang lingkup (Insurance Industry Sector and Scope of Duty)								
7.4	Aspek pengawasan dan pembinaan pemerintah (Aspect of Supervision and Guidance from the Government)								
7.5	Aspek pidana usaha perasuransian (Criminal Aspect related to Insurance)								

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7.6	Asuransi Wajib yang diatur melalui Undang-undang (Compulsory Insurance required by Law)								
8	Pemahaman Dasar Produk-produk Asuransi (Basic Understanding of Insurance Products) - 1.08								
8.1	Asuransi Harta Benda, Kendaraan Bermotor & Rekayasa (Property Insurance, Motor Insurance & Engineering Insurance)	1	3	Class Room	Peserta di berikan pemahaman dasar dari produk-produk asuransi secara garis besar. (Participants are given a basic understanding of insurance products in the outline)	Tutorial, Studi kasus, Diklat tutorial & buku-buku (Tutoring, study case, tutor material & book reference)	Tutor	Survey, penilaian dari peserta (Survey, assessment from participants)	Essay
8.1.1	Asuransi Harta Benda (Property Insurance)								
8.1.2	Asuransi Kendaraan Bermotor (Motor Insurance)								
8.1.3	Asuransi Rekayasa (Engineering Insurance)								
8.2	Marine Insurance	1	3	Class Room					
8.2.1	Asuransi pengangkutan (Marine Cargo Insurance)								
8.2.2	Asuransi Mesin dan Rangka Kapal (Marine Hull Insurance)								
8.2.3	Protection & Indemnity (P&I)								
8.3	Liability Insurance	1	3	Class Room					
8.3.1	Liability Insurance								
8.3.2	Director & Officer Insurance								
8.3.3	Professional Indemnity Insurance								
8.4	Financial Lines Insurance	1	3	Class Room					
8.4.1	Surety Bond								
8.4.2	Trade Credit Insurance								
8.4.3	Money Insurance								
8.5	Other General Insurance	2	6	Class Room	Peserta di berikan pemahaman dasar dari produk-produk asuransi secara garis besar. (Participants are given a basic understanding of insurance products in the outline)	Tutorial, Studi kasus, Diklat tutorial & buku-buku (Tutoring, study case, tutor material & book reference)	Tutor	Survey, penilaian dari peserta (Survey, assessment from participants)	Essay
8.5.1	Oil & Gas Insurance								
8.5.2	Crop Insurance								
8.5.3	Live Stock Insurance								
8.5.4	Cyber insurance								
8.6	Personal Accident & Health Insurance	1	3	Class Room					
8.6.1	Health Insurance								
8.6.2	Personal Accident								
8.6.3	Travel Insurance								
8.7	Life Insurance	1	3	Class Room					
8.7.1	Whole Life, Endowment & Annuity								
8.7.2	Term Life								
8.7.3	Asuransi Jiwa Kredit (Credit term Life)								
GRAND TOTAL		21	63						

Sincerely Yours,

Ismet Uprani, AAAIK, CIIB
 Head of BP3-APARI 2016-2020

Bambang Suseno, CIIB
 Chairman of APARI 2016 - 2020