

SILABUS PROGRAM PENDIDIKAN PIALANG ASURANSI DAN REASURANSI INDONESIA
Syllabus for Education Program for Indonesian Insurance and Reinsurance Brokers
Tingkat / Level: CIIB (Certified Level)

Diselenggarakan oleh (Arranged by) : BP3 - APARI (Continuous Professional Development Board of APARI)



(1 kali pertemuan @ 3 Jam) / (each attendance @ 3hours)

No	Materi Pendidikan (Education Material)	Waktu (Timing)		Metode Pembelajaran (Teaching Method)	Tujuan/Sasaran Pembelajaran (Key Learning Objective)	Teaching & Learning Resources	Teaching Staff	Quality Assurance	Assesment
		Pertemuan (Attendance)	Jam (Hours)						
7	Asas kepatuhan pada Undang-undang dan Regulasi 3.07 (The Principles of Compliance with Laws and Regulations)	3	9	Class Room	Peserta dapat memahami dan mempelajari atas asas-asas kepatuhan di dalam undang-undang dan regulasi yang berlaku baik dalam penyelenggaraan usaha, kelembagaan pialang dan laporan keuangan Participants can understand and learn on the principles of compliance in laws and regulations applicable both in business administration, institutional brokers and financial statements	Tutorial, Studi kasus, Diktat tutorial & buku-buku (Tutoring, study case, tutor material & book reference)	Tutor	Survey, penilaian dari peserta (Survey, assessment from participants)	Essay
7.1	Aspek penyelenggaraan usaha (Aspects of Business operations)								
7.2	Aspek kelembagaan Pialang (Institutional Aspects of Brokering)								
7.3	Aspek keuangan dan Pelaporannya (Financial Aspects and Reporting)								
8	Sistem Pengendalian Internal (Internal Control) - 3.08 (Internal Control Systems)	2	6	Class Room	Peserta memahami cara melakukan pengendalian internal baik dari aspek teknis transaksi maupun dari aspek keuangan (Participants understand how to perform internal control both from the technical aspects of the transaction and from the financial aspect)	Tutorial, Studi kasus, Diktat tutorial & buku-buku (Tutoring, study case, tutor material & book reference)	Tutor	Survey, penilaian dari peserta (Survey, assessment from participants)	Essay
8.1	Dari aspek tehnik transaksi (From the technical aspects of the transaction)								
8.2	Dari aspek keuangan (From the financial aspect)								
9	Strategi Perusahaan & Rencana Tindak - 3.09 (Corporate Strategy & Action Plan)	2	6	Class Room	Peserta dapat memahami dan membuat corporate strategy & action plan (Participants can understand and create corporate strategy & action plan)	Tutorial, Studi kasus, Diktat tutorial & buku-buku (Tutoring, study case, tutor material & book reference)	Tutor	Survey, penilaian dari peserta (Survey, assessment from participants)	Essay
9.1	Strategi Perusahaan, Visi dan Misi (Corporate Strategy, Vision and Mission)								
10	Komunikasi Pemasaran - 3.10 (Marketing Communication)	1	3	Class Room	Peserta dapat memahami mengenai corporate brand dan marketing komunikasi (Participants can understand about corporate brand and marketing communication)	Tutorial, Studi kasus, Diktat tutorial & buku-buku (Tutoring, study case, tutor material & book reference)	Tutor	Survey, penilaian dari peserta (Survey, assessment from participants)	Essay
10.1	Identitas/Merk Perusahaan (Corporate Brand)								
10.2	Komunikasi Pemasaran (Marketing Communication)								
11	Analisa Laporan Keuangan - 3.11 (Analysis of financial statements)	2	6	Class Room	Peserta dapat memahami dan menganalisa laporan keuangan dari perusahaan pialang asuransi/reasuransi, perusahaan asuransi/reasuransi dan perusahaan secara umum (Participants can understand and analyze financial statements from insurance / reinsurance brokers, insurance / reinsurance companies and companies in general)	Tutorial, Studi kasus, Diktat tutorial & buku-buku (Tutoring, study case, tutor material & book reference)	Tutor	Survey, penilaian dari peserta (Survey, assessment from participants)	Essay
11.1	Laporan Keuangan Perusahaan Pialang Asuransi/ Pialang Reasuransi (Financial Statements of Insurance/Reinsurance Brokers)								
11.2	Laporan Keuangan Perusahaan Asuransi/Reasuransi (Financial Statements of Insurance/Reinsurance Companies)								
11.3	Laporan Keuangan Perusahaan (Financial Statements of Companies)								
GRAND TOTAL		19	57						

Sincerelly Yours,

Ismet Uprani, AAAIK, CIIB
 Head of BP3-APARI 2016-2020

Bambang Suseno, CIIB
 Chairman of APARI 2016 - 2020